

## OFFICE OF THE CITY MANAGER

LTC # 223-2013

## LETTER TO COMMISSION

TO:

Mayor Matti Herrera Bower and Members of the City Commission

FROM:

Jimmy L. Morales, City Manager \( \)

DATE:

July 3, 2013.

SUBJECT: Personnel Board Group 2 Election

Pursuant to Ordinance No. 93-2868, the Office of the City Clerk commenced election procedures to elect the employee representative of Group 2 for the Personnel Board, for the term commencing August 1, 2013 and ending July 31, 2016. Group 2 consist of employees who are in clerical and executive positions.

On June 7, 2013, a notice was sent to eligible Group 2 employees informing them that an election had been called to elect the Group 2 employee representative to the Personnel Board. The notice was disseminated via e-mail to the Department Directors, Division Directors, and Management Team, with instructions to post and distribute the notice among their employees. Group 2 employees had from Monday, June 17, 2013 to Friday, June 28, 2013 to declare their interest in qualifying to run as the Group 2 employee representative on the Personnel Board.

The incumbent to the Group 2 seat, Mr. George S. Castell, Code Compliance Administrator, from the Building Department/Code Compliance Division, was the only employee who filed to fill the vacancy in Group 2; therefore, Mr. Castell was deemed elected without opposition as the Group 2 employee representative to the Personnel Board, to fill the three-year term ending on July 31, 2016.

Attachment: Certificate of Election

JLM/REG/Ic

C: Management Team
Department Directors

**Division Directors** 

George S. Castell, Personnel Board Representative Group 2

Rafael E. Granado, City Clerk

2013 JUL -3 AM 8: 51



City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

CITY CLERK'S OFFICE Tel: 305-673-7411, Fax: 305-673-7254

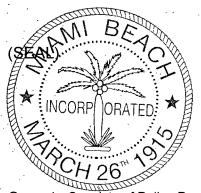
## CERTIFICATE OF ELECTION PERSONNEL BOARD – GROUP 2 CITY OF MIAMI BEACH EMPLOYEES

## STATE OF FLORIDA COUNTY OF MIAMI-DADE:

We, the undersigned Clerk and Witness, do hereby certify, that a qualifying period of ten (10) working days, from Monday, June 17, 2013 through Friday, June 28, 2013, to file for Representative of Group 2 for the Personnel Board, was noticed to all City employees via email to the Department Directors, Division Directors, and Management Team distribution lists, with instructions to post and distribute the notice among their employees.

Mr. George S. Castell, from the Building Department/Code Compliance Division, was the only employee who filed to run as Representative of Group 2; therefore, Mr. Castell was elected without opposition as Representative of Group 2 for the Personnel Board for the three-year term ending on July 31, 2016.

IN WITNESS WHEREOF, we have hereunto set our hands and seal at Miami Beach, Florida, on this 3 rd day of July, 2013.



City Clerk

Witness

Group 1: Consists of Police Department, Fire Department and Beach Patrol Department employees

Group 2: Consists of employees in clerical and executive positions

Group 3: Consists of all other employees

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